



**Employee Advance Agreement**

Client Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Employee SSN: \_\_\_\_\_

Advance Amount: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Advance Payback to Start: \_\_\_\_\_

Amount per pay period: \_\_\_\_\_

I, \_\_\_\_\_, agree that the amount stated above will be withheld from my payroll check from MatrixOneSource per pay period. Should my employment with MatrixOneSource, and or the client company, \_\_\_\_\_, for any reason I understand that the balance will be withheld from my last check.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_