

Emplo	yee Warning Notice				
			Employee Informatio	n	
1 7			Date	:	
Employee Name:			Job 7		
Manager:		Depa			
			Type of Warning		
	First Warning		Second Warning		Final Warning
			T / 0"		
			Type of Offense		
H	Tardiness/Leaving Early Substandard Work	H	Absenteeism Violation of Safety Rules		Violation of Company Policies Rudeness to Customers/Coworkers
	Other:				
			Details		
_			Details		
Descript	ion of Infraction:				
Plan for Improvement:					
Consequ	uences of Further Infractions:				
001.004			nowledgement of Receipt	of Warning	
By signi	ng this form, you confirm that	you ur	nderstand the information in th	is warning. \	ou also confirm that you and your
	r have discussed the warning ith this warning.	and a	plan for improvement. Signing	g this form do	oes not necessarily indicate that you
agree w	iui uiis wariirig.				
Employer	Cianatura				Data
⊏mpioyee	e Signature				Date
14-4	Ciamatura				Date
Manager .	oignature				Date
14/44	Name to the little and the second sec		n had national to also.		Date
Witness Signature (if employee understands warning but refuses to sign)					Date